



ITINERA

Suppliers Register Project

PRESENTATION OF THE PROJECT

Dear Sirs,

in order to constantly improve the corporate instruments, procedures and processes, ITINERA S.p.A – GAVIO Group has decided to implement an on-line Suppliers Register for the PRE-Qualification of its contractors willing to perform works, supplies and services exceeding the annual amount f € 10.000,00, as established by the Company. The decision to implement a Suppliers Register answers the need to enter into commercial relationships with trustworthy suppliers - in terms of quality, technical organisation, safety & health and environmental safeguard – who are acceptable for the Company and can grant a performance in full compliance with the contractual requirements, also through their continuous monitoring which enables a constant improvement of the cooperation relationship.

Aim of the Suppliers Register is therefore the possibility to have a series of information and documents always updated and necessary to assess the acceptability and reliability of the requesting supplier. The Suppliers Register will enable you to keep your documents and your data always updated, thus contributing to represent an important presentation of your company's image.

As established by the Company, the following subjects are not required to proceed with the qualification process:

- Lawyers, Tax Advisors and Public Notaries;
- Designers
- Human Resources Management Consultants;
- Local Agents/ Commercial or Technical Consultants;
- Subjects or entities renting houses for Itinera's employees accommodation;
- Entities operating primary utilities (gas, water, electricity);
- Telephone operators;
- Certification bodies;
- Public entities, agencies, institutions and bodies (and any subject referable to Governmental Authorities);
- Subjects performing periodic checks on tools and equipment;
- Restaurants, Catering Services (foodservice)
- Professional Associations and Colleges, Construction Funds, Construction Schools and Committees;
- Insurance Companies (providing Insurance services).

We request your cooperation to implement our Suppliers Register, which will be constantly updated.

The suppliers evaluation will be performed through Itinera's portal <http://itinera.bravosolution.com>. where you will be invited to answer a series of questions and to attach the requested documents.

When logging in for the first time, each supplier shall accept the *General Conditions of Itinera S.p.A. Suppliers Register* where all terms and conditions regulating access and participation to the Register are listed and then proceed with the filling in of the given questionnaire/application form.

For any clarification concerning:

- Mr. Francesco Balossino Phone: +39 0131 869300 e-mail: francesco.balossino@itineraspa.it
Phone: 0039 030 3775080 Fax +39 030 2809205 E-mail: fcaporale.consulente@itineraspa.it
- *access to the on-line portal and technical assistance for the filling in of the given questionnaire/application form please contact the Market Operation Center of BravoSolution Italia S.p.a. at the following phone number: 800.090909*

We look forward to continue and enhance our commercial relationship, if any, in the future and thank you for your participation to our initiative.

Yours sincerely,


ITINERA
Amministratore Delegato
(Ing. Massimo Malvagna)